

MINUTES OF THE REGULAR MEETING OF THE
KENMARE CITY COUNCIL
June 8th, 2020
7:00 PM.

Call to Order:

Mayor, Dwight Flygare, called the regular meeting of the Kenmare City Council to order at 7:00 pm.

Council Members present as follows:

Todd Ankenbauer	Tami Ware
Terese Schmidt	Glen Froseth
Jim Burud	

Minutes: Ankenbauer moved to approve the minutes for the regular May Council meeting (5/11/2020) as presented, second by Schmidt. Roll Call: Froseth, Yes; Ankenbauer, Yes; Ware, Yes; Schmidt, Yes; Burud, Yes. Motion carried.

Financials: Ware moved to approve the Financials as presented, second by Froseth. Roll Call: Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, Yes; Schmidt, Yes. Motion carried.

Resolution: Ware moved to approve Municipal Resolution 2020-002 as presented, second by Burud. Roll Call: Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, Yes. Motion carried.

MOU: Ankenbauer moved to approve and sign the Memorandum of Understanding between the Des Lacs National Wildlife Refuge and Soo Line Railroad Company and Ward County and City of Kenmare, second by Burud. Roll Call: Ware, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes. Motion carried.

Kenmare Public School: Ankenbauer moved to send the Memorial Hall lease to Kenmare Public School with the same terms as last year, second by Froseth. Roll Call: Ankenbauer, Yes; Schmidt, Yes; Ware, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Auditor Bond: Ankenbauer moved to approve the application for coverage of \$642,555.29 through the North Dakota Insurance Department State Bonding Fund, second by Schmidt. Roll Call: Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Ware, Yes; Burud, Yes. Motion carried.

Planning & Zoning: Schmidt moved to approve the building permits for Dave's Place, Lyndsie Nelson, Eric Sieg, and John Ware, second by Ankenbauer. Roll Call: Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Ware, Abstain. Motion carried.

Ankenbauer moved to approve the building permit for Bernard Knutson, second by Burud. Roll Call: Ware, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes. Motion carried.

Committee & Staff Reports: Froseth moved to approve the purchase of the Rural Fire Department pumper truck from the Sales Tax Healthcare Fund to be paid out in two separate payments of \$25,000.00 with the first payment upon their purchase of a new pumper truck and the second payment the following year, second by Ankenbauer. Roll Call: Schmidt, Yes; Ware, Abstain; Burud, Yes; Froseth, Yes; Ankenbauer, Yes. Motion carried.

Froseth moved to approve having the water line at the pool repaired in the amount of \$4,225.00, second by Ankenbauer. Roll Call: Ankenbauer, Yes; Burud, Yes; Ware, No; Froseth, Yes; Schmidt, No. Motion carried.

Ankenbauer moved to reopen the Memorial Hall to events that follow CDC guidelines, second by Burud. Roll Call: Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes; Froseth, Yes. Motion carried.

Froseth moved to approve having Minot Paving patch the streets not to exceed \$50,000.00, second by Ankenbauer. Roll Call: Froseth, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes. Motion carried.

Ware moved to let Ward County hire out the road repair on 6th Street of approximately \$17,600 to be paid for out of the Sales Tax Infrastructure at 25% of the project and Emergency Fund at 75% of the project, second by Burud. Roll Call: Ware, Yes; Froseth, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes. Motion carried.

Ankenbauer moved to allow Bob Jessen to fill potholes at the Quilt Inn and be reimbursed by the Quilt Inn for the expenses, second by Froseth. Roll Call: Burud, Yes; Ware, Yes; Froseth, Yes; Schmidt, Yes; Ankenbauer, Yes. Motion carried.

Ware moved to approve the attendance of up to three council members for the Newly Elected Officials Workshop on July 8th at the cost of up to \$90 total, second by Burud. Roll Call: Ankenbauer, Yes; Burud, Yes; Froseth, Yes; Ware, Yes; Schmidt, Yes. Motion carried.

Ware moved to approve the reimbursement of up to \$166 to Grant Johnson for renewal of Notary Public License, second by Ankenbauer. Roll Call: Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Froseth, Yes; Ware, Yes. Motion carried.

Ware moved to approve and sign the Cares Act Coronavirus Relief Fund Eligibility Certification, second by Burud. Roll Call: Ware, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Schmidt moved to rescind the allowance for utilities to be exempted from shutoff due to non-payment related to COVID-19, second by Ankenbauer. Roll Call: Froseth, Yes; Ware, No; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes. Motion carried.

Bills: Ware moved to establish a cutoff for bills to be presented for payment at Council for 5:00 pm the Friday before the meeting and to notify businesses affected by this policy immediately, second by Schmidt. Roll Call: Burud, Yes; Froseth, Yes; Ware, Yes; Schmidt, Yes; Ankenbauer, Yes. Motion carried.

Motion by Ware to pay bills out of the appropriate funds with the inclusion of Farmers Union Oil, Maxson Law Office, Reservation Telephone, United States Postmaster, Waste Management, Renee Stroklund, AT&T Mobility, and Visa in the amount of \$51,571.19 plus payroll expenses, second by Schmidt. Roll Call: Froseth, Yes; Ware, Yes; Schmidt, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Next regular meeting is scheduled for Monday July 13th @ 7:00 PM.

Motion made by Ware to adjourn, second by Schmidt. Roll Call: Froseth, Yes; Schmidt, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.
Meeting adjourned at 8:12 pm.

Subject to approval and revision of the City Council.

City Auditor

A handwritten signature in black ink, appearing to be "D. H.", written over a horizontal line.

Mayor

A handwritten signature in black ink, appearing to be "Dwight Klyne", written over a horizontal line.

Bills

Check #	Vendor	Amount
-99765	MDU	\$3,228.91
-99764	Burke-Divide Electric	\$1,340.90
34140	US Postmaster	\$135.80
34141	US Postmaster	\$140.70
48675	Ankenbauer Dray	\$7,115.55
48676	Kenmare Jack & Jill	\$14.35
48677	Hansen's Hardware	\$133.20
48678	Kenmare News	\$812.32
48679	ND State Water Commission	\$6,385.28
48680	Farden Construction, Inc.	\$433.50
48681	Advanced Business Methods	\$305.76
48682	Renee Stroklund	\$200.00
48683	One Call Concepts	\$20.40
48684	Core & Main LP	\$711.16
48685	Information Technology Dept.	\$59.80
48686	Upper Souris Water District	\$65.76
48687	Jerry's Transfer Service	\$20.00
48688	North Country Mercantile & Equipment	\$115.00
48689	Gustafson Septic Service, Inc.	\$880.00
48690	Impact Mechanics & Body Shop, Inc.	\$300.00
48691	Black Mountain Software	\$2,150.00
48692	Ackerman - Estvold	\$975.00
48693	Sanitation Products Inc.	\$886.15
48694	First District Health	\$50.00
48695	Farmers Union Lumber	\$608.07
48696	Skar Trucking	\$400.00
48697	Megan Mulholland	\$165.00
48698	ND League of Cities	\$120.00
48699	Tami Ware	\$60.00
48700	Recreation Supply	\$5,514.40
48701	Dianne Maltby	\$1,600.00
48702	Visa	\$45.29
48703	Visa	\$29.10
48704	AT&T Mobility	\$306.07
48705	US Postmaster	\$120.00
48706	Maxson Law Office	\$400.00
48707	Waste Management	\$10,385.21
48708	Farmers Union Oil	\$4,608.61
48709	Reservation Telephone	\$729.90
	Gross Payroll	\$27,801.28
	Employer Contributions	\$8,104.80
Total		\$87,477.27