

**MINUTES OF THE REGULAR MEETING OF THE  
KENMARE CITY COUNCIL  
May 11<sup>th</sup>, 2020  
7:00 PM.**

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**Call to Order:**

Mayor, Dwight Flygare, called the regular meeting of the Kenmare City Council to order at 7:00 pm.

**Council Members present as follows:**

|                  |                |
|------------------|----------------|
| Glen Froseth     | Tami Ware      |
| Jamie Livingston | Terese Schmidt |
| Todd Ankenbauer  | Jim Burud      |

**Minutes:** Schmidt moved to approve the minutes for the regular April Council meeting (4/13/2020) as presented, second by Ware. Roll Call: Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes; Schmidt, Yes; Burud, Yes. Motion carried.

**Financials:** Livingston moved to approve the Financials as presented, second by Ware. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes; Schmidt, Yes. Motion carried.

**Vet's Gaming:** Ankenbauer moved to approve the site authorization for all locations submitted by Vet's Gaming, second by Burud. Roll Call: Schmidt, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston. Motion carried.

**Fredrickson & Byron, P.A.:** Froseth moved to approve paying the bill from Fredrickson & Byron, P.A. for \$1,296.00, second by Livingston. Roll Call: Livingston, Yes; Schmidt, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes. Motion carried.

**Kenmare Country Club:** Ankenbauer moved to approve \$1,000.00 disbursement to Kenmare Country Club out of the Sales Tax Recreation Fund contingent on Fund ITT providing a \$1,000.00 match, second by Burud. Roll Call: Ware, No; Livingston, Yes; Schmidt, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

**Campground, Pool, Memorial Hall:** Ankenbauer moved to give the Mayor and Auditor discretion on when to open the Memorial Hall to the public, second by Froseth. Roll Call: Froseth, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Ankenbauer moved to restrict use of the campground bathhouse, second by Livingston. Roll Call: Ankenbauer, Yes; Froseth, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes. Motion carried.

Livingston moved to approve the estimate from TJD Service of \$2,400.00 for a new water heater for the pool, second by Schmidt. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Schmidt, Yes; Livingston, Yes; Ware, No. Motion carried.

Ware moved to keep the pool closed for the 2020 season and reimburse pool staff for time, training and allow them to paint the pool at a maximum cost of \$10,000.00 between supplies

and labor, second by Livingston. Roll Call: Ware, Yes; Burud, Yes; Ankenbauer, No; Froseth, Yes; Schmidt, No; Livingston, Yes. Motion carried.

**2018-2019 Audit:** Ware moved to approve Rath & Mehrer's contract for completing the 2018-2019 audit not to exceed \$9,500.00, second by Schmidt. Roll Call: Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Schmidt, Yes. Motion carried.

**Planning & Zoning:** No action taken.

**Ackerman-Estvoid:** Ware moved to send this back to the Streets Committee for their recommendation, second by Schmidt. Roll Call: Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

**Committee & Staff Reports:** Froseth moved to approve allowing Dorothy Ankenbauer to arrange the installation of a sitting bench located near the center of the Lakeview Cemetery, second by Ware. Roll Call: Froseth, Yes; Burud, Yes; Ware, Yes; Livingston, Yes; Ankenbauer, Yes; Schmidt, Yes. Motion carried.

Schmidt moved to not reimburse the Nazarene Church for \$30.00 for garbage service, second by Ankenbauer. Roll Call: Schmidt, Yes; Froseth, Yes; Burud, No; Ware, No; Livingston, Yes; Ankenbauer, Yes. Motion carried.

Froseth moved to credit the garbage service on utility bills for the businesses forced to close as a result of Governor Burgum's Executive Orders related to COVID-19, second by Ankenbauer. Roll Call: Ankenbauer, Yes; Schmidt, No; Froseth, Yes; Burud, Yes; Ware, Yes; Livingston, Yes. Motion carried.

Ware moved to approve having the Deputy Auditor Jensen participate in grantwriting sponsored by Souris Basin Planning Council for the benefit of Kenmare Housing Corporation, second by Ankenbauer. Roll Call: Livingston, Yes; Ankenbauer, Yes; Schmidt, Yes; Froseth, Yes; Burud, Yes; Ware, Yes. Motion carried.

Schmidt moved to approve attendance of virtual budget training by Ware, Auditor Johnson, and Deputy Auditor Jensen at the cost of \$180.00, second by Burud. Roll Call: Ware, Abstain; Livingston, Yes; Ankenbauer, Yes; Schmidt, Yes; Froseth, Yes; Burud, Yes. Motion carried.

Ware moved to approve the continued use of Zoom by the City at the cost of no more than \$200.00 annually, second by Burud. Roll Call: Burud, Yes; Ware, Yes; Livingston, Yes; Ankenbauer, Yes; Schmidt, Yes; Froseth, Yes. Motion carried.

Ware moved to add Resolution 2020-002 to the agenda, second by Livingston. Motion carried unanimously.

**Resolution 2020-002:** Livingston moved to table this item for next month, second by Ware. Roll Call: Froseth, Yes; Burud, Yes; Ankenbauer, Yes; Livingston, Yes; Ware, Yes; Schmidt, Yes. Motion carried.

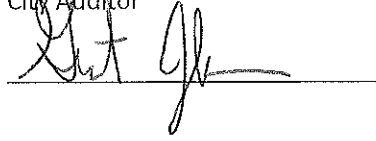
**Bills:** Motion by Ware to pay bills out of the appropriate funds, second by Livingston. Roll Call: Schmidt, Yes; Froseth, Yes; Burud, Yes; Ankenbauer, Yes; Livingston, Yes; Ware, Yes. Motion carried.

Next regular meeting is scheduled for Monday June 8th @ 7:00 PM.

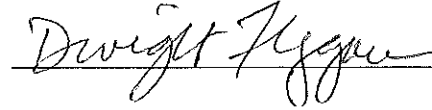
Motion made by Ware to adjourn, second by Livingston. Roll Call: Ware, Yes; Schmidt, Yes; Froseth, Yes; Burud, Yes; Ankenbauer, Yes; Livingston, Yes. Motion carried.  
Meeting adjourned at 8:54 pm.

Subject to approval and revision of the City Council.

City Auditor

A handwritten signature in cursive script, appearing to be "G. J.", written over a horizontal line.

Mayor

A handwritten signature in cursive script, appearing to be "Dwight Kegan", written over a horizontal line.

Bills

| Check # | Vendor                                   | Amount      |
|---------|--|-------------|
| -99768  | MDU                                      | \$3,479.07  |
| -99767  | Burke Divide Electric                    | \$1,298.95  |
| -99766  | FIS                                      | \$271.68    |
| 34138   | US Postmaster                            | \$133.35    |
| 48629   | Renee Stroklund                          | \$200.00    |
| 48630   | Jerry's Transfer Service                 | \$20.00     |
| 48631   | Ankenbauer Dray                          | \$7,244.22  |
| 48632   | Hansen's Hardware                        | \$332.90    |
| 48633   | Kenmare News                             | \$526.72    |
| 48634   | ND State Water Commission                | \$5,145.37  |
| 48635   | AT&T Mobility                            | \$237.88    |
| 48636   | Farden Construction, Inc.                | \$800.00    |
| 48637   | Waste Management                         | \$6,434.81  |
| 48638   | Ameripride Linen & Apparel Services      | \$245.28    |
| 48639   | Reservation Telephone                    | \$726.06    |
| 48640   | One Call Concepts                        | \$13.85     |
| 48641   | Impact Mechanics & Body Shop, Inc.       | \$100.00    |
| 48642   | Visa                                     | \$83.90     |
| 48643   | Dakota Roustabout, Inc.                  | \$900.00    |
| 48644   | Information Technology Department        | \$519.80    |
| 48645   | Dept of Environmental Quality            | \$79.44     |
| 48646   | Greg Gottschall                          | \$1,000.00  |
| 48647   | WPCI                                     | \$28.75     |
| 48648   | Ward County Recorder                     | \$10.00     |
| 48649   | Stevick Business Specialties & Wear      | \$99.98     |
| 48650   | Advanced Business Methods                | \$153.69    |
| 48651   | Kenmare Association of Commerce          | \$252.60    |
| 48652   | Housing Authority of the City of Kenmare | \$134.72    |
| 48653   | Kenmare Country Club                     | \$740.96    |
| 48654   | TJD Services                             | \$1,505.90  |
| 48655   | Black Mountain Software                  | \$851.25    |
| 48656   | First District Health                    | \$50.00     |
| 48657   | Fredrickson & Byron, P.A.                | \$1,296.00  |
| 48658   | Souris Basin Planning Council            | \$300.00    |
| 48659   | Gravesen Electric                        | \$798.93    |
| 48660   | Ward County Auditor                      | \$1,880.00  |
| 48661   | TJD Services                             | \$665.00    |
| 48662   | Ward County Auditor                      | \$6,928.01  |
| 48663   | ND Dept of Health – Microbiology Service | \$25.00     |
| 48664   | Visa                                     | \$475.17    |
| 48665   | Farmers Union Oil                        | \$2,176.26  |
| 48666   | Visa                                     | \$16.11     |
| 48669   | Kenmare Park District                    | \$319.96    |
|         | Gross Payroll                            | \$27,984.82 |
|         | Employer Contributions                   | \$8,044.61  |
| Total   |  | \$84,531.00 |