

**MINUTES OF THE REGULAR MEETING OF THE
KENMARE CITY COUNCIL
April 8th, 2019
7:00 PM.**

Call to Order:

Mayor, Dwight Flygare, called the regular meeting, of the Kenmare City Council to order at 7:00 pm.

Council Members present as follows:

Glen Froseth	Todd Ankenbauer
Jim Burud	Tami Ware
	Jamie Livingston

Minutes: Ware moved to approve the minutes for the regular March Council meeting (3/11/2019) with the addition of Livingston as the second for Northland Trust motion, second by Livingston. Roll Call: Froseth, Yes; Ware, Yes; Livingston, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Ware moved to approve the minutes for the special Tax Equalization Council meeting (4/3/19), second by Froseth. Motion carried.

Public Commentary: Floor was open for public comment. Colonel Glenn Harris and Chief Master Sergeant John Burks from the Minot Air Force Base were in attendance to introduce themselves and communicate their availability to answer any questions or concerns regarding local missile sites. Jeff Whillock voiced concerns regarding staff training at the same time away from the city and use of city vehicles. Kristy Borud voiced concern regarding her frozen waterline and clarity on her utility bill. Bree Raines voiced concern regarding the language in City Ordinance Chapter 11 regarding dangerous dogs being too general.

Financial Report: Livingston moved to approve financials as presented, second by Ware. Roll Call: Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes; Burud, Yes. Motion carried.

Danish Mill Insurance Claim: Ankenbauer moved to disburse the combination of donations and insurance claim received by the City to the Kenmare Park District in the amount of \$19,740.52, second by Ware. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes. Motion carried.

2019 Mowing Bid: Ankenbauer moved to approve the bid from Gary Rude and Dianne Maltby for \$8,000 for mowing and weeding the Lakeview Cemetery May through September, second by Froseth. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes. Motion carried.

Raffle Permit: Ankenbauer moved to approve a raffle permit for Lake County Historical Society, second by Froseth. Motion carried.

Liquid Engineering: Ware moved to approve maintenance contract with Liquid Engineering for inspecting the water tower through 2025, second by Livingston. Roll Call: Livingston, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes. Motion carried.

Planning and Zoning: Ware moved to approve the preliminary hearing for the replat for Kenmare One Stop – 515 6th St NE and 609 Broadway Ave N Lots 1, 2, Sublot B of 3, 6, and

vacated alley Block 8 Coady's First Plat to Lot 1 Coady's Fourth Addition contingent on investigation into a solution for the fire hydrant access and discussion with city attorney regarding notice to public, second by Livingston. Roll Call: Ware, Yes; Livingston, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Ankenbauer moved to approve building permit for Faith Baptist Church – 317 7th Ave NE Lots 1 & 2 Block 9 Niederriter's Plat to build a 6' high fence of 125' linear length between the house and garage, second by Ware. Motion carried.

Chapter 10: Ware moved to approve the first reading of Chapter 10 with changes to Sections 10.01, 10.02, 10.03, 10.04, and 10.05 regarding fines, proper composting, burn variance, and optional appointment of Local Health Officer, second by Froseth. Roll Call: Froseth, Yes; Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Chapter 11: Ware moved to remove section 11.0102 regarding Pit Bull and Rottweiler breeds, second by Livingston. Roll Call: Ankenbauer, No; Froseth, No; Livingston, Yes; Ware, Yes; Burud, No. Motion failed.

Ankenbauer moved to approve the first reading of Chapter 11 with changes to Sections 11.01 and 11.02 regarding pets per household, unlawful rabbits, venomous snakes, dangerous reptiles, and unlicensed pets under 6 months of age, second by Burud. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Livingston, Yes; Ware, No. Motion carried.

Chapter 12: Ankenbauer moved to table Chapter 12 until next month, second by Burud. Motion carried.

Ackerman-Estvold: Fornshell reported he is looking into the possibility of using future disbursements from the Prairie Dog Bill towards Memorial Hall repairs.

Committee & Staff Reports: Jensen reported Clerk of Court citations paid and water shutoffs.

Johnson reported receiving the Quit Claim Deed for the Fire Hall land, Clean Drinking Water Compliance certificates for 2018 public works, attendance of NDLC March Madness, SID #7 payment this month, awards given for the Mayor Essay contest during local government week, and Richard Harris being appointed as Kenmare Housing Authority President for a 5 year term.

Shelton reported upcoming projects and expenses. Ware moved to approve \$4,000 to be spent towards degreaser for sewer system, second by Ankenbauer. Roll Call: Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Ankenbauer moved to approve Shelton to seek bids on replacing gate valves and 10 curb stops, second by Livingston. Roll Call: Livingston, Yes; Ware, No; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Chief Britton reported total calls for service of 273, Tip 411 being within a week of launch, reception of \$800 in donations from the Kenmare Ministerial Association and Town and Country Credit Union, attendance of PIO training in Bowbells, attendance of training summit in Bismarck, and plans to sell the cage on the Ford Pickup and excess ammo. Livingston moved to approve the sale of the pickup cage for \$350, second by Ware. Roll Call: Froseth, Yes; Burud, Yes; Ware, Yes; Livingston, Yes; Ankenbauer, Yes. Motion carried.

Livingston moved to approve advertisement in the Kenmare News for the sale of excess ammo, second by Burud. Roll Call: Froseth, Yes; Burud, Yes; Ware, Abstain; Livingston, Yes; Ankenbauer, Yes. Motion carried.

Burud moved to approve the police department to seek bids on new tires for their vehicle, second by Livingston. Roll Call: Ankenbauer, Yes; Froseth, No; Burud, Yes; Ware, Yes; Livingston, Yes. Motion carried.

Burud reported meeting to discuss spring cleanup April 15 through May 15, diseased trees, forestry grant application, and rubbish and mowing nuisance operating procedures. Ware moved to approve the rubbish and mowing enforcement protocol, second by Burud. Motion carried.

Ankenbauer moved to approve advertisement in the Kenmare News for spring cleanup and thank you to participants, second by Burud. Roll Call: Livingston, Yes; Ankenbauer, Yes; Froseth, Yes; Burud, Yes; Ware, No. Motion carried.

Burud moved to approve advertisement in the Kenmare News for diseased tree removal, second by Ware. Roll Call: Ware, Yes; Livingston, Yes; Ankenbauer, Yes; Froseth, Yes; Burud, Yes. Motion carried.

Livingston reported there will be a meeting this month to discuss new information regarding Memorial Hall and the swimming pool.

Ankenbauer reported snow removal being over for the spring.

Ware reported meeting to discuss security cameras, job description for summer help, comp time for non police or firefighters, Armor Interactive, vests for the police, and SID #7 payment. Ware moved to approve the job description for summer help, second by Livingston. Roll Call: Burud, Yes; Ware, Yes; Livingston, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Ware moved to approve changing the comp time accrual for office and public works staff to be based on physical time worked over 40 hours from 12:00 Sunday to 11:59 Saturday of a given workweek, second by Livingston. Roll Call: Froseth, Yes; Burud, Yes; Ankenbauer, Yes; Livingston, Yes; Ware, Yes. Motion carried.

Livingston moved to pay for the outstanding balance for police vests to be paid out of the police funds, second by Ware. Roll Call: Froseth, Yes; Burud, Yes; Ankenbauer, Yes; Livingston, Yes; Ware, Yes. Motion carried.

Livingston moved to pay the SID #7 payment and transfer \$18,000 from the Water Improvement Fund into the SID #7 Fund and \$12,000 from the Sewer Improvement Fund into the SID #7 Fund, second by Ware. Roll Call: Ware, Yes; Froseth, Yes; Burud, Yes; Ankenbauer, Yes; Livingston, Yes. Motion carried.

Bills: Motion by Ware to pay bills out of the appropriate funds, seconded by Livingston. Roll Call: Livingston, Yes; Ware, Yes; Froseth, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Next meeting is scheduled for Monday May 13th, 2019 @ 7:00 PM.

Motion made by Ankenbauer to adjourn, second by Ware. Motion carried.
Meeting adjourned at 9:57 pm.

Subject to approval and revision of the City Council.

City Auditor

Mayor

Bills

Ameripride Linen & Apparel	\$223.36
Ankenbauer Dray	\$6,282.00
AT & T Mobility	\$155.68
Burke Divide Electric	\$1,594.43
Christopher Almlie	\$71.72
Core & Mail LP	\$1,396.94
Farden Construction, Inc.	\$480.00
Farmers Union Lumber	\$62.50
Farmers Union Oil	\$4,539.08
Gartner's Jack & Jill	\$5.90
Grant Johnson	\$201.25
Gravesen Electric	\$140.49
Hansen's Hardware	\$483.27
Intoximeters	\$90.00
J.P. Cooke Company	\$68.80
Jerry's Transfer Service	\$20.00
John Deere Financial	\$91.19
Kenmare News	\$147.50
Kenmare Park District	\$19,740.52
Kinzie Jensen	\$204.51
MDU	\$2,190.84
Municipal Government Academy	\$90.00
ND State Water Commission	\$5,313.91
One Call Concepts	\$11.45
Ramkota Hotel	\$338.40
Renee Stroklund	\$200.00
Reservation Telephone	\$595.46
Souris Basin Planning Council	\$84.97
State Bank and Trust Kenmare	\$160.95
Streichers	\$5,136.00
US Bank	\$115,092.50
US Postmaster	\$169.40
Visa	\$76.57
Waste Management	\$7,651.82
Gross Payroll	\$27,305.84
Employer Contributions	\$7,339.58
Total	\$207,756.83