

**MINUTES OF THE REGULAR MEETING OF THE
KENMARE CITY COUNCIL
April 13th, 2020
7:00 PM.**

Call to Order:

Mayor, Dwight Flygare, called the regular meeting of the Kenmare City Council to order at 7:00 pm.

Council Members present as follows:

Todd Ankenbauer	Tami Ware
Jamie Livingston	Terese Schmidt
Glen Froseth	Jim Burud

Minutes: Schmidt moved to approve the minutes for the regular March Council meeting (3/9/2020) as presented, second by Froseth. Roll Call: Froseth, Yes; Ankenbauer, Yes; Ware, Yes; Livingston, Yes; Schmidt, Yes; Burud, Yes. Motion carried.

Ware moved to approve the minutes for the special March Council meeting (3/24/20) as presented, second by Burud. Roll Call: Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, Yes; Livingston, Yes; Schmidt, Yes. Motion carried.

Ankenbauer moved to approve the minutes for the Tax Equalization Council meeting (4/2/20) as presented, second by Ware. Roll Call: Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, Yes; Livingston, Yes. Motion carried.

Financials: Ware moved to approve the February Financials, second by Ankenbauer. Roll Call: Livingston, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, Yes. Motion carried.

Pass-through Entity: Froseth moved to approve disbursement to Kenmare Fire Department, Kenmare Community Development Corporation, and Kenmare Airport Authority totaling \$23,766.14, second by Ware. Roll Call: Ware, Yes; Livingston, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes. Motion carried.

Fredrickson & Byron, P.A.: Livingston moved to approve the bill for Invoice #1584329, second by Burud. Roll Call: Ankenbauer, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Utility Resolution: Ware moved to approve the Utilities Resolution as drafted by Jake Maxson, second by Ankenbauer. Roll Call: Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes. Motion carried.

City Response to Covid-19 as it relates to Employees: Ware moved to approve the Family First Coronavirus Response Act as recommended by ND League of Cities, second by Schmidt. Roll Call: Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes. Motion carried.

Liquor License Transfer: Burud moved to approve the liquor license transfer for the December 5th, 2020 Dollars for Scholars event, second by Ware. Roll Call: Ware, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Livingston, Yes. Motion carried.

Disclosure & Affidavit: Froseth moved to approve the Disclosure of Information for Renewal of Solid Waste Permit with the City's information, second by Ware. Roll Call: Livingston, Yes; Ware, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes. Motion carried.

Memorandum of Understanding: Schmidt moved to approve the Memorandum of Understanding between the City and Ward County regarding Tyler New World Public Safety Software, second by Ware. Roll Call: Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes. Motion carried.

2020 Mowing Bid: Froseth moved to add guideline #10 allowing the contract to be extended for an additional two years through mutual agreement between parties to Lakeview Cemetery mowing contract, second by Ankenbauer. Roll Call: Ankenbauer, Yes; Burud, No; Ware, No; Livingston, Yes; Froseth, Yes; Schmidt, Yes. Motion carried.

Froseth moved to rescind his previous motion. Motion died due to lack of a second.

Ware moved to approve the bid from Gary Rude and Dianne Maltby for the 2020 mowing season at Lakeview Cemetery for \$8,000.00 with the exclusion of guideline #10, second by Burud. Roll Call: Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes; Livingston, Yes; Froseth, Yes. Motion carried.

Whistle Evaluation: Ware moved to approve the indefinite continuation of the noon and 6:00 pm. whistle, second by Burud. Roll Call: Froseth, No; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes; Livingston, Yes. Motion carried.

Fund ITT: Ware moved to approve and match the \$5,000.00 grant to the Housing Authority of the City of Kenmare using funds from the Sales Tax Infrastructure Fund, second by Ankenbauer. Roll Call: Livingston, Yes; Froseth, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes. Motion carried.

Livingston moved to approve the \$1,500.00 matching grant to the Kenmare Optometry Clinic, second by Ware. Roll Call: Ware, Yes; Livingston, Yes; Froseth, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes. Motion carried.

Schmidt moved to approve the \$20,000 grant to the Kenmare Airport Authority, second by Ware. Roll Call: Burud, Yes; Ware, Yes; Livingston, Yes; Froseth, Yes; Schmidt, Yes; Ankenbauer, Yes. Motion carried.

Committee & Staff Reports: Burud moved to approve putting an ad in the newspaper to advertise for Spring Clean-up, second by Ware. Roll Call: Ankenbauer, Yes; Burud, Yes; Froseth, Yes; Livingston, Yes; Ware, Yes; Schmidt, Yes. Motion carried.

Schmidt moved to approve \$25,000.00 be used for street sealing, second by Ware. Roll Call: Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Froseth, Yes; Livingston, Yes; Ware, Yes. Motion carried.

Ankenbauer moved to approve hiring Bob Jessen for road striping up to \$1,500.00 and filling potholes at \$16/hour for up to 40 hours, second by Ware. Roll Call: Ware, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Froseth, Yes; Livingston, Yes. Motion carried.

Ankenbauer moved to approve having the City Engineer assess city roads and get bids for repairs, second by Ware. Roll Call: Livingston, Yes; Ware, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Ware moved to approve ordering the Budget Prep module through Black Mountain Software at \$2,835.00 setup and \$570.00 annual recurring, second by Burud. Roll Call: Froseth, No; Livingston, Yes; Ware, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes. Motion carried.

Ware moved to approve the Clerk of Court attend Clerk of Court Conference including two night hotel, mileage, food, and registration, second by Livingston. Roll Call: Burud, Yes; Froseth, Yes; Livingston, Yes; Ware, Yes; Schmidt, Yes; Ankenbauer, Yes. Motion carried.

Ware moved to approve paying \$10.00 to Ward County for full ownership of the Memorial Hall. Motion died due to lack of a second.

Ware moved to transfer \$53,900.00 from Water Improvement Fund and \$23,100.00 from Sewer Improvement Fund to SID #7 Fund, second by Livingston. Roll Call: Froseth, Yes; Ware, Yes; Livingston, Yes; Schmidt, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Burud moved to approve switching to a trial version of Zoom for meetings next month, second by Ankenbauer. Roll Call: Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes; Schmidt, Yes; Burud, Yes. Motion carried.

Schmidt moved to approve sending the Assistant Police Chief to Proof Artisan Distillers for hand sanitizer, second by Ware. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, No; Ware, Yes; Livingston, Yes; Schmidt, Yes. Motion carried.

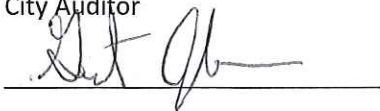
Bills: Motion by Ware to pay bills out of the appropriate funds, second by Ankenbauer. Roll Call: Schmidt, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes. Motion carried.

Next regular meeting is scheduled for Monday May 11th @ 7:00 PM.

Motion made by Ankenbauer to adjourn, second by Burud. Motion carried.
Meeting adjourned at 9:09 pm.

Subject to approval and revision of the City Council.

City Auditor



Mayor



Bills

Check #	Vendor	Amount
-99771	MDU	\$3,388.64
-99770	Burke Divide Electric	\$1,585.43
-99769	FIS	\$229.46
34138	US Postmaster	\$133.35
48580	Jason Cartier	\$254.00
48586	Renee Stroklund	\$200.00
48587	Ankenbauer Dray	\$7,211.74
48588	Hansen's Hardware	\$137.17
48589	Kenmare News	\$424.51
48590	ND State Water Commission	\$6,642.95
48591	AT&T Mobility	\$226.11
48592	Farden Construction, Inc.	\$1,819.00
48593	Waste Management	\$8,731.87
48594	Ameripride Linen & Apparel Services	\$245.28
48595	Farmers Union Oil	\$2,452.03
48596	Reservation Telephone	\$703.43
48597	Maxson Law Office	\$225.00
48598	Fredrickson & Byron, P.A.	\$2,880.00
48599	US Bank	\$114,305.00
48600	Jerry's Transfer Service	\$134.00
48601	One Call Concepts	\$4.80
48602	First District Health	\$50.00
48603	Checkers, Inc.	\$239.48
48604	Mark Mathwich	\$123.63
48606	Gravesen Electric	\$1,992.52
48607	G&P Commercial Sales	\$79.75
48608	Fiesel Law, P.C.	\$665.88
48609	Kalix	\$300.00
48610	Acme Tools	\$55.00
48611	Gustafson Septic Service, Inc.	\$540.00
48612	ND League of Cities	\$30.00
48613	Dell Marketing L.P.	\$6,403.38
48614	Avi Systems, Inc.	\$579.97
48616	Visa	\$41.41
48617	Visa	\$955.35
48619	Kenmare Airport Authority	\$32.73
48620	Kenmare Fire Department	\$13,037.35
48621	Team Laboratory	\$3,889.50
48622	KCDC #2	\$10,696.06
48623	Housing Authority of the City of Kenmare	\$5,000.00
48624	Dash	\$239.70
	Gross Payroll	\$27,216.55
	Employer Contributions	\$8,053.86
Total		\$232,155.89