

**MINUTES OF THE REGULAR MEETING OF THE
KENMARE CITY COUNCIL
February 10th, 2020
7:00 PM.**

Call to Order:

Mayor, Dwight Flygare, called the regular meeting of the Kenmare City Council to order at 7:00 pm.

Council Members present as follows:

Jim Burud	Todd Ankenbauer
Glen Froseth	Tami Ware
	Terese Schmidt

Minutes: Ware moved to approve the minutes for the regular January Council meeting (1/13/2020) with the addition of the Clerk of Court salary, second by Burud. Roll Call: Ankenbauer, Yes; Ware, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Financial Report: Ankenbauer moved to approve the December Financial Statement, January Financial Statement, and 2019 Statement of Receipts and Disbursements with the change of Water Deposit receipts to -\$310.49 from \$1,078.00 and transfers in to \$1,388.49 from \$0.00 made to the 2019 Statement of Receipts and Disbursements, second by Froseth. Roll Call: Froseth, Yes; Ankenbauer, Yes; Ware, Yes; Schmidt, Yes; Burud, Yes. Motion carried.

Financial Statement: Schmidt moved to approve the publishing of the 2019 Statement of Receipts and Disbursements in the Kenmare News as amended, second by Ankenbauer. Roll Call: Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware Yes; Schmidt, Yes. Motion carried.

Fredrickson & Byron, P.A.: Burud moved to approve the bill for payment, second by Ankenbauer. Roll Call: Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, Yes. Motion carried.

Fund ITT Minutes: Burud moved to approve Fund ITT requests by KJJ LLC for a 5% 4 year interest buydown amounting to \$52,143.24, Kenmare Community Development Corporation for \$7,000.00 tear down reimbursement and \$1,895.62 for other expenses, renewal of the tear down program for 2020 capped at \$21,000.00 for residential properties and \$10,000.00 for commercial properties, renewal of the matching grant program capped at \$2000.00 per request, M&K's Pizza Hub for \$1,474.00 matching grant, and Spectrum Beauty for \$1,600.00 matching grant, second by Ware. Roll Call: Ware, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes. Motion carried.

Raffle Permit: Burud moved to approve raffle permit for Mighty Grapplers on March 14th, 2020, second by Froseth. Motion carried.

Liquor License Transfer: Burud moved to approve liquor license transfers for SunDawg Wrestling on March 14th, 2020, GooseFest Sportsman's Banquet on April 11th, 2020, and Stolz/Sauers Wedding on August 15th, 2020, second by Ware. Roll Call: Ankenbauer, Yes; Schmidt, Yes; Ware, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Ward County EOP 2020: Ware moved to add the Kenmare Public Works to page 26 of the Ward County EOP, second by Ankenbauer. Roll Call: Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Ware, Yes; Burud, Yes. Motion carried.

Ware moved to approve the Ward County EOP as amended, second by Schmidt. Roll Call: Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Ware, Yes. Motion carried.

Delinquent Water Ordinance: Ware moved to approve the inclusion of “and carrying balances in excess of \$300” to Ordinance 7.0215 Article 2 on second reading, second by Schmidt. Roll Call: Ware, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes. Motion carried.

US Department of Commerce: Ankenbauer moved to respond by validating our existing legal boundary as correct, second by Froseth. Roll Call: Schmidt, Yes; Ware, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes. Motion carried.

Ackerman – Estvold: Fornshell updated the Capital Improvement Plan by providing an order of importance to each project in relation to one another.

Committee & Staff Reports: Jensen reported she will be receiving the Visionary Award as part of the ND League of Cities Leadership Training Program.

Peterson reported working on getting caught up with baling cardboard at the recycling center.

Mathwich reported completion of landfill operator training with his certificate coming later. He and the police department contained an oil spill earlier today.

Ware moved to approve Assistant Chief Almlie to attend the Sheriffs and Chiefs Meeting including 16 hours, one-night hotel, one breakfast, and one dinner, second by Schmidt. Motion carried.

Ware moved to hire Amber Fiesel at \$200 per hour as the Municipal Court Prosecuting Attorney, second by Ankenbauer. Motion carried.

Ware moved to give the Public Works Director authority to hire a new Landfill Attendant, second by Schmidt. Motion carried.

Ware moved to approve Deputy Auditor Jensen attend Spring Workshop including two-night hotel, mileage, meals, and registration, second by Burud. Motion carried.

Ware moved to approve one officer attend Intoxilyzer Training including two-night hotel and meals not provided, second by Burud. Motion carried.

Ware moved to earmark event pay and fingerprinting revenue as a new budget line item for the Police Department within the General Fund, second by Burud. Roll Call: Ankenbauer, Yes; Burud, Yes; Ware, Yes; Froseth, No; Schmidt, Yes. Motion carried.

Ware moved to increase the cost of police event hours to \$50 per hour for any unscheduled events maintaining the police wage portion at \$38 per hour, second by Burud. Roll Call: Schmidt, No; Ankenbauer, No; Burud, Yes; Ware, Yes; Froseth, No. Motion failed.

Ware moved to increase the cost of police event hours to \$43 per hour for any unscheduled events maintaining the police wage portion at \$38 per hour, second by Burud. Roll Call: Froseth, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes. Motion carried.

Ware moved to approve the police department submit a grant requests to but not limited to the Veteran's Club to cover the cost to replace computers in both patrol vehicles, second by Schmidt. Roll Call: Ware, Yes; Froseth, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes. Motion carried.

Ware moved to approve the ongoing bill of \$82 per month to RTC for security cameras, second by Burud. Motion carried.

Ware moved to approve the seasonal campground agreement form, second by Burud. Motion carried.

Ware moved to approve one officer attend BCI training including hotel, registration, and meals not provided with the stipulation the other officer refrain from using vacation or comp time concurrently, second by Burud. Roll Call: Burud, Yes; Ware, Yes; Froseth, Yes; Schmidt, Yes; Ankenbauer, Yes. Motion carried.

Froseth reported the discovery of unnecessary streetlights due to their proximity to newer brighter fixtures. Ankenbauer moved to approve those lights be disconnected, second by Ware. Roll Call: Ankenbauer, Yes; Burud, Yes; Froseth, Yes; Ware, Yes; Schmidt, Yes. Motion carried.

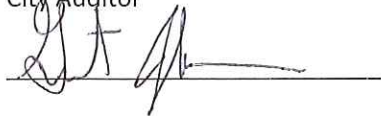
Bills: Motion by Ware to pay bills out of the appropriate funds with the exclusion of San Way Ve and the inclusion of reissued warrants to Braydan Winzenburg, Allisha Britton, and Robert Shelton, second by Ankenbauer. Roll Call: Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Froseth, Yes; Ware, Yes. Motion carried.

Next meeting is scheduled for Monday @ 7:00 PM.


Motion made by Ankenbauer to adjourn, second by Ware. Motion carried.
Meeting adjourned at 8:29 pm.

Subject to approval and revision of the City Council.

City Auditor



Mayor



Salary Schedules per NDCC 40-01-09.1

Clerk of Court - \$2,820/year

Bills

Check #	Vendor	Amount
-99779	MDU	\$4,086.92
-99778	Burke-Divide Electric	\$1,471.58
-99777	FIS	\$284.22
-99776	BND – Trust	\$8,400.00
-99775	BND – Trust	\$1,075.00
34135	US Postmaster	\$144.90
48506	Renee Strokland	\$200.00
48507	ND State Water Commission	\$6,248.04
48508	Farden Construction, Inc.	\$3,457.50
48509	Ameripride Linen & Apparel Services	\$352.92
48510	Kenmare News	\$271.99
48511	Advanced Business Methods	\$137.76
48512	Gartner's Jack & Jill	\$13.90
48513	Ralph's Plumbing & Heating Inc.	\$282.46
48514	MFOA	\$30.00
48515	Municipal Judges' Association	\$25.00
48516	Kenmare Association of Commerce	\$150.00
48517	First District Health	\$50.00
48518	Core & Main LP	\$575.52
48519	ND League of Cities	\$150.00
48520	Farmers Union Lumber	\$124.52
48521	Ankenbauer Dray	\$10,369.49
48522	Hansen's Hardware	\$224.54
48523	AT&T Mobility	\$226.35
48524	Power Plan	\$2,402.94
48525	WPCI	\$100.00
48526	Jerry's Transfer Service	\$76.00
48527	Impact Mechanics & Body Shop, Inc.	\$1,333.69
48528	Fredrickson & Byron, P.A.	\$517.50
48529	Visa	\$86.40
48530	Visa	\$391.95
48531	Christopher Almlie	\$28.00
48532	Mark Mathwich	\$234.58
48533	Quality Inn	\$172.80
48534	Matt & Adriana Simpson	\$8.00
48535	Waste Management	\$14,874.00
48536	Farmers Union Oil	\$2,566.52
48537	Reservation Telephone	\$601.55
48538	Peony Petals	\$100.00
48539	Braydan Winzenburg	\$272.12
48540	Allisha Britton	\$9.29
48541	Robert Shelton	\$1.00
48542	Allisha Britton	\$20.00
48543	Robert Shelton	\$182.03
	Gross Payroll	\$27,183.11
	Employer Contributions	\$7,842.77
Total		\$97,356.86