

**MINUTES OF THE REGULAR MEETING OF THE  
KENMARE CITY COUNCIL  
October 12<sup>th</sup>, 2020  
7:00 PM.**

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**Call to Order:**

Mayor, Dwight Flygare, called the regular meeting of the Kenmare City Council to order at 7:00 pm.

**Council Members present as follows:**

Todd Ankenbauer	Tami Ware
Miles Mibeck	Terese Schmidt
Jeremy Grohs	Jim Burud

**Public Hearing:** Mayor, Dwight Flygare, opened the public hearing for the CDBG Kenmare Housing Parkview roof replacement project. There were no public comments. Ankenbauer moved to approve the final grant application, second by Ware. Roll Call: Grohs, Yes; Ankenbauer, Yes; Ware, Yes; Mibeck, Yes; Schmidt, Yes; Burud, Yes. Motion carried.

Grohs moved to close the public hearing, second by Schmidt. Motion carried.

**Minutes:** Ware moved to approve the minutes for the regular September Council meeting (9/14/2020) as presented, second by Grohs. Roll Call: Burud, Yes; Grohs, Yes; Ankenbauer, Yes; Ware, Yes; Mibeck, Yes; Schmidt, Yes. Motion carried.

**Financials:** Ware moved to approve the September financials, second by Schmidt. Roll Call: Schmidt, Yes; Burud, Yes; Grohs, Yes; Ankenbauer, Yes; Ware, Yes; Mibeck, Yes. Motion carried.

**Fredrickson & Byron P.A. Bill:** Ankenbauer moved to approve payment of invoice 1613125 for \$648.00, second by Burud. Roll Call: Mibeck, Yes; Schmidt, Yes; Burud, Yes; Grohs, Yes; Ankenbauer, Yes; Ware, Yes. Motion carried.

**Liquor License Transfer:** Motion by Ankenbauer to approve all liquor license transfers for Goosefest, second by Grohs. Roll Call: Ware, Yes; Mibeck, Yes; Schmidt, Yes; Burud, Yes; Grohs, Yes; Ankenbauer, Yes. Motion carried.

**2021 Naws Water Rates:** No action taken.

**Foreclosed Property Assessments:** Ankenbauer moved to send council member Ware to dispute the sale values proposed by Ward County, second by Grohs. Roll Call: Ankenbauer, Yes; Schmidt, Yes; Mibeck, Yes; Ware, Abstain; Burud, Yes; Grohs, Yes. Motion carried.

**Farmers Union Oil:** Ware moved to approve the pre-pay propane agreement for 8000 gallons at \$8,800.00, second by Ankenbauer. Roll Call: Grohs, Yes; Ankenbauer, Yes; Schmidt, Yes; Mibeck, Yes; Ware, Yes; Burud, Yes. Motion carried.

**Ackerman – Estvold:** No action taken.

**Planning & Zoning:** No action taken.

**Committee & Staff Reports:** Mibeck moved to send the matter of the Memorial Hall as an evacuation site for Kenmare Public School during emergencies to committee, second by Ware. Roll Call: Burud, Yes; Grohs, Yes; Ankenbauer, Yes; Schmidt, Yes; Mibeck, Yes; Ware, Yes. Motion carried.

Ankenbauer moved to approve placing no parking signs on the east side of 7th Avenue Northeast between Division Street and 6th Street between the hours of 8 am and 4 pm Monday through Friday, second by Ware. Roll Call: Ware, Yes; Burud, Yes; Grohs, Yes; Ankenbauer, Yes; Schmidt, Yes; Mibeck, Yes. Motion carried.

Ware moved to approve the changes to the landfill attendant job description as presented, second by Schmidt. Roll Call: Mibeck, Yes; Ware, Yes; Burud, Yes; Grohs, Yes; Ankenbauer, Yes; Schmidt, Yes. Motion carried.

Ware moved to approve the contract with Souris Valley Animal Shelter as presented, second by Grohs. Roll Call: Schmidt, Yes; Mibeck, Yes; Ware, Yes; Burud, Yes; Grohs, Yes; Ankenbauer, Yes. Motion carried.

Ware moved to approve the winter campground agreement as presented and approve advertisement for it, second by Ankenbauer. Roll Call: Ankenbauer, Yes; Burud, Yes; Ware, Yes; Mibeck, Yes; Grohs, Yes; Schmidt, Yes. Motion carried.

Ankenbauer moved to approve the 2020 budget adjustments as presented, second by Schmidt. Roll Call: Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes; Mibeck, Yes; Grohs, Yes. Motion carried.

Burud moved to approve the drug testing policy as presented, second by Schmidt. Roll Call: Grohs, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes; Mibeck, Yes. Motion carried.

Ware moved to approve the use of Library Fund dollars towards library exclusive events and repairs up to \$1,000 per year if funds are available as well as a portion of general hall repairs and utilities based on square footage retroactive to January 1, 2020 and moving forward, second by Mibeck. Roll Call: Mibeck, Yes; Grohs, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes. Motion carried.

Ware moved to approve a \$2,000.00 credit line for office staff and \$1,000.00 credit lines for police and public works departments each designating Grant Johnson, McKinzie Jensen, Mark Mathwich, Bradley Peterson, Alisha Britton, and Christopher Almlie as employees allowed access to their department's credit line, second by Burud. Roll Call: Ware, Yes; Mibeck, Yes; Grohs, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes. Motion carried.

Ankenbauer moved to pay the \$3,500.00 for 2019-2020 skid steer rental through Swanston out of the Sales Tax Infrastructure Fund, second by Burud. Roll Call: Burud, Yes; Ware, Yes; Mibeck, Yes; Grohs, Yes; Schmidt, Yes; Ankenbauer, Yes. Motion carried.

Grohs moved to approve the 2020-2021 skid steer contract with Swanston, second by Ware. Roll Call: Ankenbauer, Yes; Burud, Yes; Grohs, Yes; Mibeck, Yes; Ware, Yes; Schmidt, Yes. Motion carried.

Ware moved to approve the Lease Agreement with Kenmare Public School for Memorial Hall rental for monetary consideration of \$7,000.00 with same requirements for cleaning and allowing the consideration to be prorated if public health issues prevent the use of the hall during the contract

period, second by Ankenbauer. Roll Call: Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Grohs, Yes; Mibeck, Yes; Ware, Yes. Motion carried.

Grohs moved to prorate any Hall usage for KPS for dates that fall outside of the contracted period, second by Ware. Roll Call: Ware, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Grohs, Yes; Mibeck, Yes. Motion carried.

Grohs moved to approve up to \$3,000.00 for parts and labor to repair the one-ton after receiving quotes from local vendors, second by Ware. Roll Call: Mibeck, Yes; Ware, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Grohs, Yes. Motion carried.

Ware moved to deny payment of \$39.99 to Farmers Union Oil for repaired flat tire on 2012 Ram, second by Schmidt. Motion carried.

Ware moved to leave the minimum balance in the SID #7 bank account and pay the remainder of the interest payment from the Water Improvement Fund, second by Ankenbauer. Roll Call: Grohs, Yes; Mibeck, Yes; Ware, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes. Motion carried.

Ware moved to pay the bill from the appropriate accounts in the amount of \$83,747.81 less denied payments plus payroll and other majority approved expenses, second by Ankenbauer. Roll Call: Burud, Yes; Grohs, Yes; Mibeck, Yes; Ware, Yes; Schmidt, Yes; Ankenbauer, Yes. Motion carried.

**Next regular meeting is scheduled for Monday November 9th @ 7:00 PM.**


Motion made by Schmidt to adjourn, second by Ankenbauer. Motion carried.  
Meeting adjourned at 8:40 pm.

Subject to approval and revision of the City Council.

City Auditor



Mayor



## Bills

Check #	Vendor	Amount
-99752	FIS	\$161.60
-99751	MDU	\$3,627.96
-99750	Burke Divide	\$1326.62
48857	US Postmaster	\$137.55
48864	Dianne Maltby	\$1,600.00
48865	Renee Stroklund	\$200.00
48866	Ameripride	\$245.28
48867	Ankenbauer Dray	\$8,009.43
48868	Associated Supply Company	\$65.94
48869	AT&T Mobility	\$377.52
48870	B&G Electric LLC	\$3,070.24
48871	Farden Construction, Inc.	\$474.00
48872	Farmers Union Lumber	\$8.79
48873	Farmers Union, Service Association	\$24,932.00
48874	Fiesel Law, P.C.	\$600.00
48875	First District Health	\$50.00
48876	Fredrickson & Byron, P.A.	\$648.00
48877	Hansen's Hardware	\$277.28
48878	Impact Mechanics & Body Shop, Inc.	\$575.11
48879	Information Technology Dept.	\$29.80
48880	J.P. Cooke Company	\$68.80
48881	John Deere Financial	\$1,460.53
48882	Kemper Construction	\$4,306.66
48883	Mark Mathwich	\$92.00
48884	Maxson Law Office	\$350.00
48885	ND State Water Commission	\$9,938.61
48886	One Call Concepts	\$12.00
48887	Reservation Telephone	\$714.55
48888	Sanitation Products Inc.	\$77.86
48889	Tami Ware	\$175.00
48890	US Postmaster	\$240.00
48891	Visa	\$696.55
48892	Waste Management	\$8,348.76
48893	Farmers Union Oil	\$1,895.82
48894	Kenmare News	\$325.06
48895	Swanston	\$3,500.00
48897	US Bank	\$8,517.50
48898	Farmers Union Oil	\$8,800.00
48899	Oscar Ayala	\$71.00
	Gross Payroll	\$28,291.83
	Employer Contributions	\$8,157.59
<b>Total</b>		<b>\$132,457.24</b>